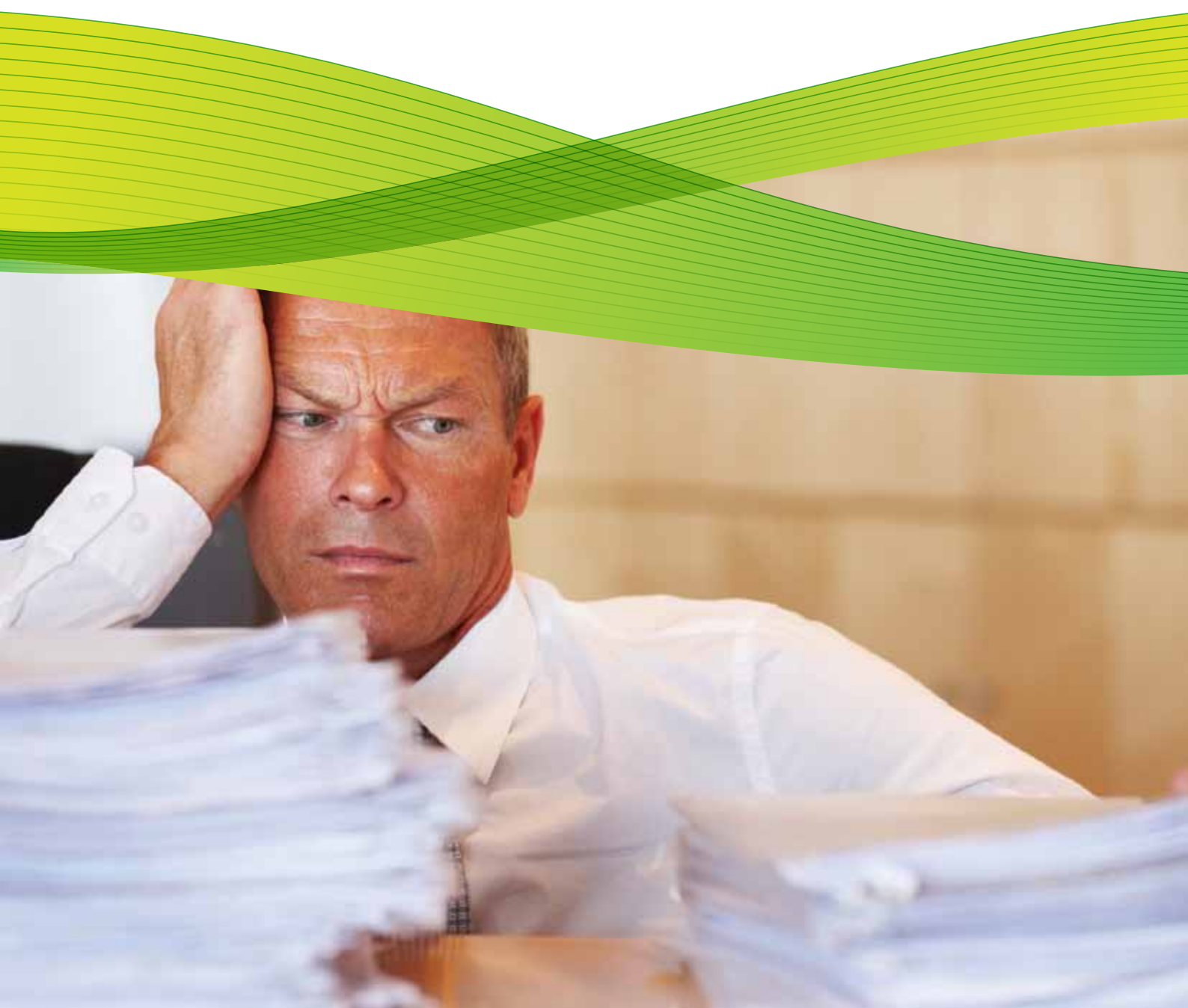


# Equitrac Professional<sup>®</sup> 5 for Apeos

A smart, secure and cost-effective print management solution.



# Introducing a simple, secure printing cost recovery solution that fits your needs.

With the document-intensive nature of the legal and professional services industry, it is no surprise that the sheer cost of document production per firm per year may run into the millions. It has been estimated, for instance, that legal firms suffer thousands per lawyer per year in otherwise reimbursable expenses. Much of document production can and should be converted into billable costs – and all it requires is the aid of an effective cost recovery solution.

**Introducing Equitrac Professional 5<sup>®</sup> for Apeos.** Experience a powerful, easy-to-use tool that enables the effective tracking, organisation and billing of documents produced across your business.

## Experience core features that convert business expenses into revenue streams.

- **Capture client expenses automatically**

Easily manage all expenses from capture through allocation and approval to realise your full cost recovery potential. Use a single, easy-to-use platform to track document output, telecommunications and all disbursement charges. Capture the client's name and project number for every service, and increase billing speed and accuracy with information automatically exchanged with all leading time and billing systems.

- **Manage document output and eliminate waste**

Prevent abuse of high cost-per-page devices by redirecting documents to the most cost-effective output system. Equitrac Professional 5<sup>®</sup> for Apeos collects device metrics to identify copiers and printers that are overworked or underused, empowering firms to relocate devices and generate more output from current equipment.

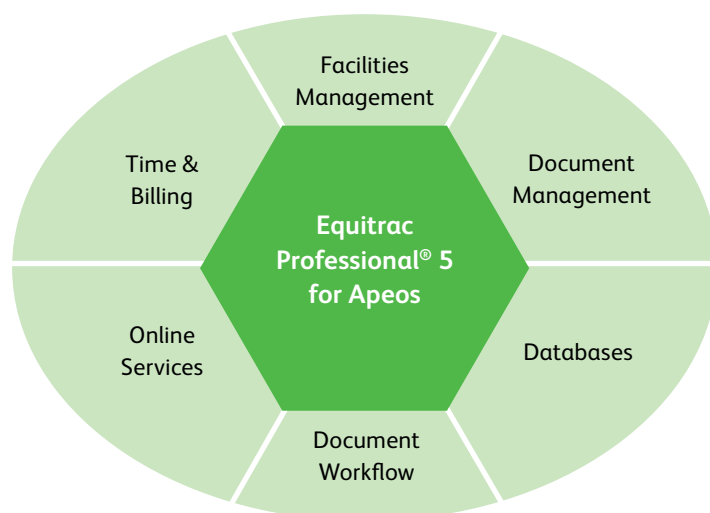
Eliminate wasteful output with a solution that automatically enforces cost-saving printing via internal rules, cancels neglected print jobs and denies jobs based on application, file size or colour status.

- **Enjoy a rapid Return On Investment (ROI)**

Numerous firms have already experienced the benefit of advanced cost recovery – anecdotal data from Equitrac indicates many firms report increases in recovery of billable charges to 85 percent of total number of billable prints, copies and scans, up from 60 percent recovery typically seen with older systems.

Similar evidence indicates an average ROI between three and 12 months – a typical legal firm deploying a cost recovery system and achieving a recovery rate of 75 percent of its 98,000 copies, scans and prints and \$3,000 in communication charges, will recover more than \$200,000 per year and realise 100 percent ROI in just three to six months.

Figure 1: An integrated business platform



Equitrac Professional 5<sup>®</sup> for Apeos offers tight integration with major document management systems, databases and time and billing systems. Relying flexibly on native scanning tools as well as external solutions, the solution offers a holistic, flexible system for tracking scanning and document capture. Equitrac Professional 5<sup>®</sup> for Apeos also routes documents to specific devices based on administrator-defined rules related to cost or nature of jobs, managing document workflows more efficiently.

- **Protect your IT resources**

Equitrac Professional<sup>®</sup> 5 for Apeos is deployed centrally, so it's easy to manage. It integrates seamlessly with Windows<sup>®</sup> Active Directory and document management systems, and works with industry-standard billing and accounting software. And with centralised equipment administration and control, printing-related helpdesk calls are kept to a minimum.

## Work with systems you already have in place.

Integration is at the heart of Equitrac Professional 5<sup>®</sup> for Apeos. Working seamlessly with a wide range of time and billing systems, document management software and workflow solutions, it presents a cost recovery solution that manages your needs as a fully integrated business platform.

With the aid of a central accounting server, all external interfaces, third-party applications and data feeds are automatically integrated with the Fuji Xerox cost recovery workflow. This means the cost of every job is captured, calculated and exported to a billing system, turning expenses into substantial revenue streams.

# Extend cost-management capabilities to the point of printing itself.

Equitrac Professional 5<sup>®</sup> for Apeos makes the most of the rich graphical user interface on your Fuji Xerox device to provide powerful and intuitive capabilities to end-users – so you enjoy an adaptive infrastructure for secure and mobile print release, accurate cost recovery, and broad-based device management throughout your organisation.

Equitrac Professional 5<sup>®</sup> for Apeos is equipped with a Device Control Engine that communicates the collection of copy, scan and fax data directly with Fuji Xerox Apeos Port devices. With no external terminals required, Equitrac Professional 5<sup>®</sup> for Apeos reduces equipment costs while speeding your return on investment.

So now you can enjoy simplified tracking and rebilling of copies, scans and faxes – without the hassle of multiple terminals to purchase, install or maintain.

## Input billing information with ease

With Equitrac Professional 5<sup>®</sup> for Apeos, users input billing information directly at the front panel while the solution captures all multifunction devices job attributes, simplifying and automating the application of variable rates based on document features. You can also set specially negotiated rates for an unlimited number of clients with a pricing tool, as well as enable user, department and account-based charging with detailed pricing per page or per print attribute. Paper size and use of colour or black and white – for both copies and prints – can be detected on a page-by-page basis for accurate usage reporting and allocation to correct client/matter.

## Access client information directly

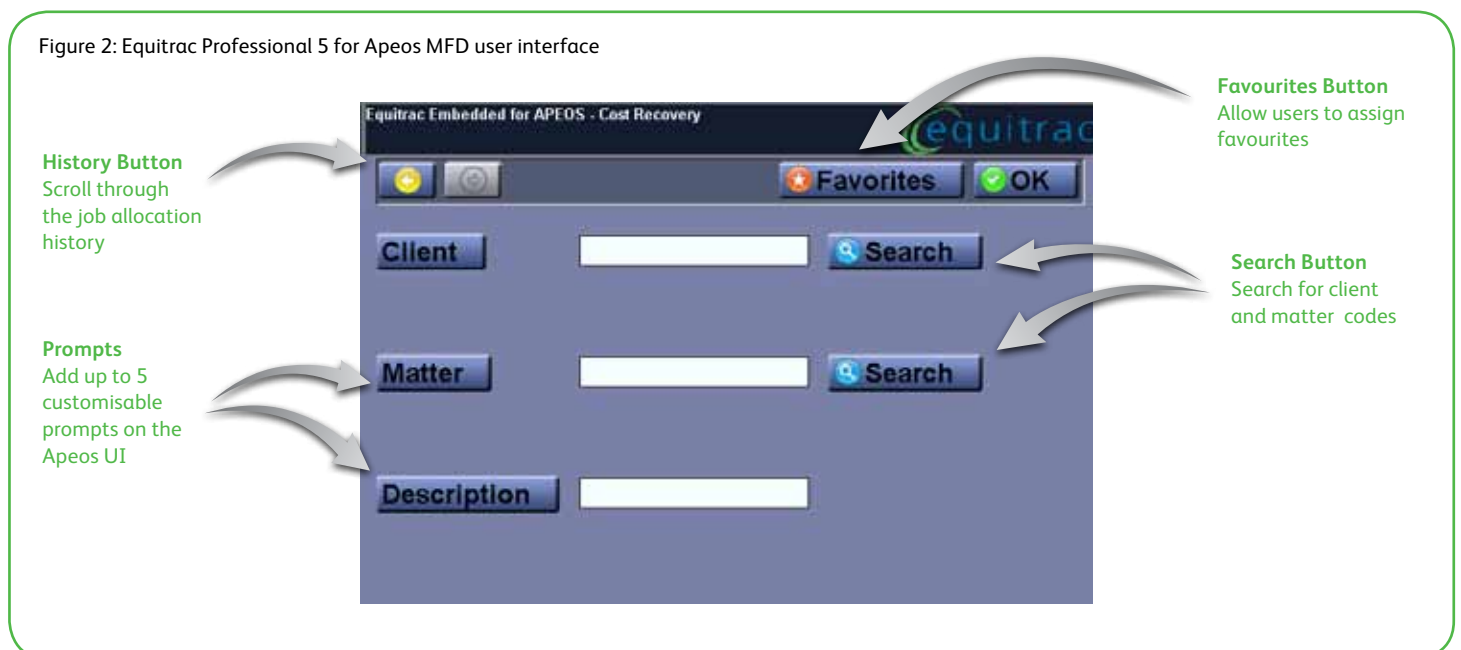
The ability to access client information directly from the device UI – while looking up IDs and billing codes – allows you to assign client codes and matter codes easily at the time of the transaction. The history function makes this even more convenient by allowing you to look up and select your most recent codes.

## Print anywhere, and print securely

Follow-You Printing<sup>®</sup> frees users to output documents at the multifunction device of their choice – across servers, departments and even geographic boundaries. With Follow-You Printing<sup>®</sup>, virtual printer queues hold documents securely and remotely for release only when users authenticate themselves – preventing sensitive material from sitting unattended.

Equitrac Professional<sup>®</sup> 5 for Apeos is also fully compatible with card-based user authentication on the multifunction device, providing users instant access to the full power of the Fuji Xerox system without having to re-enter credentials for copying, scanning, faxing or email services.

Figure 2: Equitrac Professional 5 for Apeos MFD user interface



## Equitrac Professional 5<sup>®</sup> for Apeos: System Requirements

Software Platforms	Recommended Hardware Platform	Standard Edition	Enterprise Edition	Small Firm Edition
<b>Server Application</b>				
<b>Core Accounting Server (CAS)</b>				
Windows Server 2008 R2 (with IIS 7.5 and .NET 3.5 SP1), Windows Server 2008 (64 or 32 bit, with IIS 7.0 and .NET 3.5 SP1) or Windows Server 2003 (64 or 32 bit, with IIS 6.0 and .NET 2.0 SP2) Microsoft SQL Server 2008 or Microsoft SQL Server 2008 Express or Microsoft SQL Server 2005 or Microsoft SQL Server 2005 Express or Microsoft SQL Server 2000	Processor: 2 GHz or greater Memory: 2 GB or greater Display: 1024 x 768 resolution Hard disk: 8 GB; additional space as needed if database will be hosted on the same server	✓		
Windows Server 2008 R2 (with IIS 7.5 and .NET 3.5 SP1), Windows Server 2008 (64 or 32 bit, with IIS 7.0 and .NET 3.5 SP1) or Windows Server 2003 (64 or 32 bit, with IIS 6.0 and .NET 2.0 SP2) Microsoft SQL Server 2008 or Microsoft SQL Server 2008 Express or Microsoft SQL Server 2005 or Microsoft SQL Server 2005 Express	Processor: 2.5 GHz or greater, multi-core Memory: 3 GB or greater Display: 1024 x 768 resolution Hard disk: 8 GB; additional space as needed if database will be hosted on the same server; high performance with fault tolerance		✓	
Windows Server 2008 R2 (with IIS 7.5 and .NET 3.5 SP1), Windows Server 2008 (64 or 32 bit, with IIS 7.0 and .NET 3.5 SP1) or Windows Server 2003 (64 or 32 bit, with IIS 6.0 and .NET 2.0 SP2) or Windows XP Professional (64 or 32 bit with IIS 5.1 and .NET 2.0 SP2) Microsoft SQL Server 2008 or Microsoft SQL Server 2008 Express or Microsoft SQL Server 2005 or Microsoft SQL Server 2005 Express or Microsoft SQL Server 2000	Processor: 1.8 GHz or greater Memory: 1 GB or greater Display: 1024 x 768 resolution Hard disk: 10 GB, includes operating system and SQL Server Express with 4 GB maximum storage			✓
<b>Device Control Engine (DCE)</b>				
Windows Server 2008 R2, Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit)	Hard disk: 1 GB additional per TPC for certain scan solutions	✓	✓	
Windows Server 2008 R2 or Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit) or Windows XP Professional (64 or 32 bit)				✓
<b>Document Routing Engine (DRE) Print Server</b>				
Windows Server 2008 R2, Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit) NetWare 6.5, 5.1 (with latest support packs, iPrint/NDPS only)	Hard disk: Additional space as needed for spool files	✓	✓	✓
<b>Device Monitoring Engine (DME)</b>				
Windows Server 2008 R2, Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit)		✓	✓	
Windows Server 2008 R2 or Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit) or Windows XP Professional (64 or 32 bit)				✓
<b>Call Processing Service (CPS)</b>				
Windows Server 2008 R2, Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit)	Hard disk: Additional space as needed for telephone call log files	✓	✓	
Windows Server 2008 R2, Windows Server 2008 (64 or 32 bit) or Windows Server 2003 (64 or 32 bit) or Windows XP Professional (64 or 32 bit)				✓
<b>Client Application</b>				
<b>Workstation Print Client</b>				
Windows 7 (64 or 32 bit), Windows Vista (64 or 32 bit), Windows XP Professional (64 or 32 bit) Macintosh OS 10.6, 10.5, 10.4 Windows Server 2003 or 2008 with Terminal Services (64 or 32 bit) or Citrix application delivery server, Remote Desktop or Citrix ICA 7.0 (or higher) client on Windows	Processor: 1 GHz Memory: 512 MB Display: 1024 x 768 resolution Disk space: 10 MB for applications; 2GB for spool files as needed with the Document Routing Client option	✓	✓	✓
<b>Web Client</b>				
Internet Explorer 6.0 or above		✓	✓	✓
<b>Administrative Application</b>				
<b>System Manager</b>				
Windows 7 (64 or 32 bit), Windows Vista (64 or 32 bit), Windows XP Professional (64 or 32 bit) Windows Server 2003 or 2008 with Terminal Services (64 or 32 bit) or Citrix application delivery server, Remote Desktop or Citrix ICA 7.0 (or higher) client on Windows	Processor: 1 GHz Memory: 512 MB Disk space: 50 MB Display: 1024 x 768 resolution	✓	✓	✓

### Server application roles

- CAS processes and maintains all system data. IIS on the CAS system hosts the Web Client applications.
- DCE manages TouchPoint Console, PageCounter, NETBuffer and Embedded devices.
- DRE routes network print jobs. Installed on the print server.
- DME monitors MFP status and sends alerts.
- CPS processes telephone call data. Installed on the CAS system for Call Accounting.

### Server application deployment

- An Equitrac Professional 5 deployment has one CAS, and may have remote servers to host DCE, DME, and DRE for additional offices. Server applications must not be installed on the domain controller.
- Equitrac Professional 5 Standard Edition and Professional Edition each requires a dedicated machine or an isolated virtual server.
- Microsoft SQL Server 2008 and 2008 Express require Microsoft .NET Framework 3.5 SP1 and Windows Installer 4.5.
- Microsoft SQL Server 2005 and 2005 Express require Microsoft .NET Framework 2.0.
- Microsoft SQL Server 2000 does not scale to high loads as well as Microsoft SQL Server 2005 or 2008. Installations where a high volume of database traffic is anticipated should use Microsoft SQL Server 2005 or 2008.

\* **Enterprise Edition** – for base license deployments, print devices can be distributed in any amount across both DREs as long as the total does not exceed 200.

\* **Small Firm Edition** – server applications are typically installed on one Windows server. Server applications must not be installed on the domain controller.

Consider that Microsoft Windows XP Professional permits a maximum of 10 network connections accessing Windows services, including: File Services, Print Services, Internet Information Services, Internet Connection Sharing and telephony services. This concurrent connection limit affects Equitrac server applications. Specifically, with Windows XP Professional, Equitrac Professional 5 Small Firm Edition requires a dedicated computer, without print server (DRE) components. DRE must be installed on a separate Windows Server system.

### Hardware requirements

- The specifications indicated in the above table represent recommended hardware requirements only; high printing volume, large installations, and/or heavy Equitrac scan solution usage may require higher performance hardware.

- DCE requires additional disk space for Equitrac Document Capture or Omtool AccuRoute® scan integration.
- As the software makes no assumptions about underlying hardware, the use of Equitrac Professional 5 under virtualization environments, such as Microsoft Virtual Server or VMware, is supported provided such environments fully support the server operating system requirements (e.g. Windows Server 2003) and have sufficient resources dedicated to the virtual environment.

### 64 bit support

- Print spooler components of Equitrac Professional 5 are either 64 bit or 32 bit. The remaining services and applications are 32 bit and can run in the Windows-on-Windows subsystem of 64 bit Windows servers.
- Itanium chipset not supported.

### Scan solutions

- DCE supports scan integration with eCopy ShareScan (with eCopy Cost Recovery Service version 3 or eCopy Cost Recovery Connector version 2) for TouchPoint Consoles and Equitrac Embedded clients, except Xerox EIP.
- DCE also supports scan integration with Omtool AccuRoute (version 2.1 or higher) for TouchPoint Consoles; a Third Party Transaction Integration license (EP5TPT00) is required.
- For the Equitrac Document Capture scan solution, Scan to DMS supported versions are: Autonomy iManage WorkSite 8.0 to 8.5; Worldox GX2 or Worldox GX (SP1 or later); Open Text Document Management, eDOCS Edition (formerly Hummingbird Enterprise) 5.1 and 5.2 (note – eDOCS only supports 32 bit environments).

### Windows Workstation Print Client considerations

- Supported on the following Microsoft Windows platforms: 7 Professional, 7 Enterprise, 7 Ultimate, Vista Business, Vista Enterprise, Vista Ultimate and XP Professional SP2.
- DMS look-up integration with: Open Text eDOCs DM 5.x, Hummingbird DOCS OPEN 3.96; Autonomy iManage WorkSite 8.2 or higher, iManage WorkSite 7.x; and Worldox GX2, GX, 2002, 2000

### Time and Billing (for small firms only)

- For deployments requiring Time & Billing integration through Active Integration with Equitrac Professional 5 Small Firm Edition, additional integration charges may apply.

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For more information or detailed product specifications,  
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